

Executive Committee Meeting by Telephone  
2 May 2011 4:30 PMAdopted -- Minutes

The RGGI, Inc. Executive Committee meeting convened at 4:35 pm by conference call on Monday, May 2, 2011. Participants in the call included: Executive Committee members Clifton Below, Susanne Brogan, Phil Giudice, David Littell, Joseph Martens, and Collin O'Mara; Jonathan Schrag as Executive Director; and state agency staff. Chair David Littell convened the meeting and facilitated discussion.

The Committee approved the minutes of the April 18<sup>th</sup> meeting as amended, with one abstention from Susanne Brogan.

The Committee received an update on the NH program.

The Committee received an update on certifications.

The Committee discussed the CT scope of work outline. CT will continue to develop the scope of work for final review and approval by the Committee.

The Committee reviewed the RGGI, Inc. 990 tax filing for 2010. The Committee received a report that the Audit Committee approved the audited 2010 financials. The Audit Committee will also review and approve the 990 tax filing. The Executive Committee was given an opportunity to query the tax filing. Susanne Brogan and Phil Giudice provided verbal approvals during the call. Unless other members express concerns, the 990 tax filing will be distributed to all Directors and submitted by May 16, 2011.

The Committee discussed an outline of program review topics for both state agency staff and Agency Head engagement.

The Committee discussed agendas for meeting and calls from May 16<sup>th</sup> – June 21<sup>st</sup>.

The meeting adjourned at 5:33 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David Littell". The signature is fluid and cursive, with a large initial "D" and "L".